

Government of West Bengal Office of the Chief Engineer (South), Chief Engineer (D &R) and Director of Personnel & Ex-Officio Chief Engineer Irrigation & Waterways Directorate, Jalasampad Bhawan, Bidhannagar (4<sup>th</sup> floor), Kolkata – 700 091

## CIRCULAR

As per prevailing practice an Orders/Circulars/Gradation lists and etc. issued from this end are widely circulated to all the Chief Engineers, Superintending Engineers, Executive Engineers and Revenue Officers under Irrigation & Waterways Directorate. It has been experienced that circulation of such orders/Circulars/Gradation lists and etc. are not only wastage of paper, manpower and time, a huge amount of expenditure has to be incurred by Government every year. So, at the present situation the existing system of circulation of such thing is necessary to do away with.

After careful consideration of the matter, it has been decided that the existing system of circulation of order Orders/Circulars/Gradation lists and etc. to all the Chief Engineers, Superintending Engineers, Executive Engineers and Revenue Officers under Irrigation & Waterways Directorate shall henceforth only be uploaded in the official website of Irrigation & Waterways Department and no hard copy will be circulated from this end. All concerned officers are hereby requested to take necessary action as per uploaded copy of website.

> Sd/-Swati Chatterjee Director of Personnel & Ex-Officio Chief Engineer Irrigation & Waterways Directorate Government of West Bengal

Memo No. 3968(130)-CIE/3M-58/2023

Date:

2 2 SEP 2023

Copy forwarded for information and necessary action to:

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The Chief Engineer/ Superintending Engineer/ Director of Designs/ Executive Engineer/Revenue Officer

2 2 SEP 2023

Director of Personnel & Ex-Officio Chief Engineer Irrigation & Waterways Directorate Government of West Bengal

Date:

Memo No. 3968(130)-CIE/1(10)/3M-58/2023

Copy forwarded for information and necessary action to:

The Administrative officer, Establishment Cell -

The Head Assistant, Establishment Cell -

The Supervisory Grade Typist, ..... Section

of this office.

Director of Personnel & Ex-Officio Chief Engineer Irrigation & Waterways Directorate Government of West Bengal