



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhaban, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700091

Memo No. 190(6) – IB
IW/O/1A/11C(T)-01/2004 (Pt)

Dated, 8th September 2015

From: Sri D SenGupta
Joint Secretary to the
Government of West Bengal

To: 1 Chief Engineer (South)
Irrigation & Waterways Directorate

2 Chief Engineer (South West)
Irrigation & Waterways Directorate

3 Chief Engineer (West)
Irrigation & Waterways Directorate

4 Chief Engineer (North)
Irrigation & Waterways Directorate

5 Chief Engineer (North East)
Irrigation & Waterways Directorate

6 Chief Engineer, Teesta Barrage Project
Irrigation & Waterways Directorate

Sub: Modalities for processing of technical sanction regarding administrative approval.

There has been a felt need of streamlining procedural formalities regarding administrative approval, technical sanction and tendering of works so as to ensure effective utilization of the available working time, which is normally restricted to a maximum of six months for most of the field activities of this Department.

Technical sanction is a pre-requisite to invite tenders and such technical sanction to State Plan / Deposit Works is normally accorded after administrative approval as per prevailing norms. Closer perusal of I&WD Code and WBFR, Volume-I reveals the following:

- a) Administrative approval is a pre-requisite of technical sanction for only those works executed by Irrigation & Waterways Department which are initiated to or connected with the administrative needs of other Departments.
- b) There is no provision / proviso in the abovesaid Codes / Rules against according technical sanction before administrative approval in respect of works executed by this Department out of its own budgetary provision.
- c) However, technical sanction should not normally be accorded until funds for the works have actually been allotted or promised by the competent authority in the Irrigation & Waterways Department.

In the above backdrop, the undersigned is directed to state that with a view to reducing the time gap between in-principle concurrence of this Department to execute work and issue of work order for such work after tendering, the modalities prescribed in the Annexure to this memo should be followed henceforth in respect of works funded from Core State Plan / RIDF / AIBP / FMP.

It may be seen that parallel processing of various activities has been envisaged in place of processing in series. The inherent spirit of codal provisions in regard to guaranteeing funding before entering into contractual obligation has adequately been safeguarded.

Existing norms of according technical sanction after administrative approval should be followed for works under "Deposit Head" or under other sources of funding not specified in the Annexure.

All Superintending and Executive Engineers may be informed accordingly.

This issues with the approval of the Principal Secretary of this Department.

DC 8/9
D SenGupta
Joint Secretary to the
Government of West Bengal
Irrigation & Waterways Department

Encl. Annexure

Memo No.190/1(5) – IB

Dated, 8th September 2015

Copy forwarded for information to the:

- 1 PS to Minister-in-charge
Irrigation & Waterways Department
- 2 Sr. PA to Principal Secretary
Irrigation & Waterways Department
- HMIC & Principal Secretary may please be kept apprised.
- 3 Sr. PA to OSD & Ex-officio Secretary
Irrigation & Waterways Department
- 4 Sr. PA to Financial Adviser & Secretary
Irrigation & Waterways Department
- 5 Principal Accountant General (A&E), West Bengal
Treasury Building, 2, Government Place (West)
Kolkata 700001

DC 8/9
D SenGupta
Joint Secretary to the
Government of West Bengal
Irrigation & Waterways Department

Modalities for processing of technical sanction and tender for works, vis-a-vis administrative approval

#	Funding Source	Modalities for technical sanction and processing for tenders
1.	Core State Plan	<ol style="list-style-type: none"> 1. Nomenclature of a scheme proposed for consideration of Departmental Screening Committee (DSC) should be carefully selected, so that no change occurs subsequently. In other words, no alteration in name would be allowed at later stage, i.e. during technical sanction and issue of work order after tendering. 2. It is desirable that the schemes posed before the DSC should be reasonably accurate and estimated cost of such schemes should not subsequently vary by more than $\pm 15\%$, unless there is change of Schedule of Rates (SoR). 3. Technical sanction may be accorded promptly after clearance of the scheme by the Departmental Screening Committee and process for tendering should be started immediately thereafter. 4. Proposal for formal administrative approval may be submitted after according technical sanction as per already prescribed guidelines, containing various certificates, maintaining the same nomenclature of scheme, as cleared by the DSC. 5. Processing for administrative approval will be completed within the notice period of tender, provided the whole lot of schemes cleared in any DSC meeting are submitted to this Department at one go, within 7 (Seven) days of issue of notice of tender for such schemes. In case of delay in administrative approval, date of dropping of tenders may be extended suitably. 6. Work order should be issued only after issue of G.O. of formal administrative approval.
2.	RIDF	<ol style="list-style-type: none"> 1. Nomenclature of a scheme proposed for consideration of DSC should be carefully selected, so that no change occurs subsequently. In other words, no alteration in name would be allowed at later stage, i.e. during technical sanction and issue of work order after tendering. 2. It is desirable that the schemes posed before the DSC should be reasonably accurate and estimated cost of such schemes should not subsequently vary by more than $\pm 15\%$, unless there is change of Schedule of Rates (SoR). 3. Technical sanction may be accorded only after receipt of the following intimation regarding finalization / approval of cost by NABARD, to be communicated by the Irrigation & Waterways Department or Superintending Engineer, Investigation & Planning Circle-I :

#	Funding Source	Modalities for technical sanction and processing for tenders
2.	(Contd.)	<ol style="list-style-type: none"> a. The scheme is forwarded to the Head Office of NABARD at Mumbai by the Kolkata Office, provided such forwarding is made by 30th November of a calendar year. b. The scheme is cleared by the Head Office of NABARD in PSC meetings, in case the scheme is submitted to the Head Office by the Kolkata Office on or after 30th November of a calendar year. <ol style="list-style-type: none"> 4. Tendering process should be started after according technical sanction stated above. 5. Administrative approval would be accorded after formal clearance of the scheme by the Head Office of NABARD. 6. Work order should be issued only after issue of G.O. of formal administrative approval.
3.	AIBP / FMP	<ol style="list-style-type: none"> 1. Administrative approval to the scheme in entirety would be processed after the following: <ol style="list-style-type: none"> a. Techno-economic clearance to the project as a whole by the Advisory Committee of MoWR. b. <ol style="list-style-type: none"> i. Inclusion of the scheme under National Project for irrigation sector by the High Powered Steering Committee of MoWR, in case of AIBP and clearance of fund release proposals thereafter, if necessary. ii. Inclusion of the scheme under Flood Management Programme for flood sector by the Inter Ministerial Committee of GoI, and clearance of fund release proposals thereafter, if necessary. c. Clearance of the scheme as a whole by the State Planning Board, wherever necessary. 2. Technical sanction to part estimates in accordance with the proposed phasing of works may be accorded once the proposal of administrative approval is submitted to the State Finance Department. Thereafter tender of part estimates could be initiated. 3. Work order should be issued only after issue of G.O. of formal administrative approval.

8/9/15