



Government of West Bengal
Irrigation & Waterways Department
Jalasampad Bhavan, 3rd Floor, Western Block
Bidhannagar, Salt Lake City, Kolkata 700 091

Memo No. 331 (8) - IB
IW/P/IB-Misc-04/2014-15

Dated, 19th January, 2016

From: Shri A. Ghosh
Deputy Secretary to the
Government of West Bengal

- To: 1. Chief Engineer (South)
Irrigation & Waterways Directorate
2. Chief Engineer (West)
Irrigation & Waterways Directorate
3. Chief Engineer (South West)
Irrigation & Waterways Directorate
4. Chief Engineer (North)
Irrigation & Waterways Directorate
5. Director of Personnel & Ex-officio Chief Engineer
Irrigation & Waterways Directorate
6. Chief Engineer (Design & Research)
Irrigation & Waterways Directorate
7. Chief Engineer (North East)
Irrigation & Waterways Directorate
Jalapath Bhavan, Club Road
P.O & District Jalpaiguri
Pin 735 101
8. Chief Engineer, Teesta Barrage Project
Irrigation & Waterways Directorate
Teesta Sech Bhavan
2nd Mile, Sevoke Road
Siliguri, District Darjeeling
Pin 734 001


Sub: Certificate of actual strength of Casual/Muster Roll/Seasonal/Daily rated/ Contractual/Contingent workers and work-charge employees in the various offices under Irrigation & Waterways Directorate.

The concerned Chief Engineers are required to certify the strength of Casual/Muster Roll/Seasonal/daily rated/ Contractual/Contingent workers and work-charged employees engaged in offices under their respective jurisdictions, if required by Treasuries/PAO for releasing payments

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and simultaneously inform the Department for making suitable annual budget provision. Such certificate of actual strength approved by Chief Engineers shall be treated as sanctioned strength in the Irrigation & Waterways Department.

Regarding work charge of employees, guidelines of Finance Department vide No. 7315-F(P) dated 20.07.2011 and No. 3545-F(Y) dated 05.05.2015 are to be followed.



19.1.16
(A. Ghosh)
Deputy Secretary to the
Government of West Bengal

Memo No. 331(8)/1(4) - IB

Dated, 19th January, 2016

Copy forwarded for information to:

1. Joint Secretary
Finance (Audit) Department, Group-T
Government of West Bengal
NABANNA
325, Sarat Chatterjee Road
Howrah 711 102
2. Financial Advisor
Irrigation & Waterways Department
3. Executive Engineer
_____ Division
Irrigation & Waterways Directorate
4. Treasury Officer/Kolkata PAO.....


19.1.16
(A. Ghosh)
Deputy Secretary to the
Government of West Bengal

Annexure-1

Consolidated approved list of Casual/Muster Roll/Seasonal/Daily rated/Contractual /Part -Time/Contingent Workers under I & W Directorate

Name of Circle:

Name of Division:

Sl	Name of Worker	Category (Casual/Muster Roll/Seasonal/Daily rated/Contractual/Part-time/Contingent)	Date of birth	Date of engagement	Maximum no of days engaged yearly	Nature of Job	Remarks

Certified

Recommended

Approved

Executive Engineer
..... Division
I & W Dte

Superintending Engineer
..... Circle
I & W Dte

CE(.....)
I & W Dte