

Government of West Bengal
Irrigation & Waterways Directorate
Office of the Revenue Officer
Damodar Irrigation Revenue Division No-I
Purtabhaban (2nd Floor), Burdwan.
Pin No. 713103. & Phone No. 0342-2646802.
Email-ID:- dird1purta@gmail.com

Memo No.

22

Date:

20.6.16

Notice Inviting Quotation No: 01/ Jougram Irrigation Revenue Sub-Division/2016-17

Sealed Quotation in plain paper in the prescribed proforma are hereby invited by the Assistant Canal Revenue Officer, Jougram Irrigation Revenue Sub-Division, Jougram, Burdwan for supplying one Maxi Cab (Non-Air Conditioned) with driver from the interested Vehicle owners/ suppliers for hire charges on daily basis of the following work.

Name of the Work: - Supplying of Maxi Cab (Non-Air Conditioned) with driver having commercial license on daily rate basis for use by the office of the Jougram Irrigation Revenue Sub-Division, Jougram, Burdwan for the period of one year.

The prescribed proforma of the quotation documents will be available at the office of the Assistant Canal Revenue Officer, Jougram Irrigation Revenue Sub-Division, Jougram, Burdwan.

01. Last date of receiving Application : 24-06-16 from 11:00 am to 03:00 pm.
02. Last date of issuing quotation paper: 01-07-16 from 11:00 am to 03:00 pm.
03. Last date of receiving quotation : 08-07-16 from 11:00 am to 03:00 pm
04. Last date of Opening Quotation : 08-07-16 at 04:00 pm.

This notice shall consist of other papers containing the terms and condition, which shall be submitted by the respective quotationers after putting signature at the bottom of the each pages as a token of acceptance of the same.

Copies of notice inviting quotation along with the terms and condition may be had from this office on any working days between 11-00 A.M. to 3-00 P.M. and the intending quotationers can be collected the same by free of cost on production of formal application with attested copies of documents in support of their ownership of vehicle.

All the respective quotationers will have to submit Xerox copies of blue book, road permit, registration certificate, insurance clearance Certificate, pollution clearance Certificate, PAN and other papers related with the vehicle along with the quotation; Otherwise quotation will not be considered. After receiving the work -order and before placement of car, the driving licence of the driver should be shown to the undersigned positively.

The rate should be quoted both in figures and words. The undersigned has reserves every right to reject any or all the quotation/ quotations without assigning any reason what so ever.

Terms and Conditions:-

01. The rate per day should be quoted both in figures as well as in words.
02. The rate should be inclusive of all types of repairs maintenance servicing including of any type of spare parts required for repairing and their of garage etc.
03. Pay and all kinds of allowances of the driver and helper (if any) must be paid by the owner of the vehicle.
04. All kinds of Taxes in connection with the vehicle must be paid upto date by the owner.
05. Only Diesel & Mobil (as per Norms of the Government) will be issued from the Office of the undersigned and no other oil lubricant will be supplied. The rate of Diesel and mobil consumption of the said vehicle should not be less than 10Kms/litter and 2500 kms per five litters respectively. The cost any excess issue of Diesel and Mobil oil will be deducted from the bill of the owner of the vehicle.
06. The vehicle along with licence driver will be at the disposal of the undersigned for performing duty till the period of duty ceases. The vehicle will have to be replaced by another one of equivalent quality without any extra cost, if the earlier vehicle becomes unserviceable for any kind of difficulty and no additional claim will be entertained. On need basis the vehicle may have to go in different Districts beyond Burdwan District and if necessary may halt there. But no T.A/D.A/O.T will be admissible for the driver for such type of halt from this end.
07. If for any reason what so ever the owner is unable to provide the vehicle for duty he shall have to provide another car as submitted. In case of failing to provide any car as sum of Rs. 100/- (Rupees One Hundred) only per day will deducted from the claim of that month.

08. Duty period of a day is 10 hours. Maximum period of 6 hours of overtime will be allowed @ Rs. 20 per hour in a day.
09. The Office will not be hold responsible for any:-
- a. Damage or loss sustained by the vehicle at any time. It will be borne entirely by the owner of the vehicle.
 - b. For any Court Case of Compensation arising out the vehicle and its Driver.
 - c. Any taxes or charge that may be levied by the State and Central Government and Parking fees.
10. The vehicle should always be in tip-top running condition in all respect, such as condition of seats, window glasses, door lock, condition of the tyre and Stepney etc. The speedometer showing the run in Kilometre should be in working condition.
11. Log Book will be issued from this Office for the vehicle which should be maintained by the Driver day to day duly endorsed by the undersigned without assigning any reason.
12. Car should be taken as and when necessary required basis and the contract may be terminated at any time with one month notice from the undersigned without assigning any reason.
13. The lowest quotationers will have to place the vehicle to the undersigned for a fest before acceptance of the quotations. Each quotation must contain the papers which will be supplied to the intending quotationers from the Office of the undersigned and the quotationers must sign in every page of the notice which will have to be submitted along with rate offered in quotation.
14. Successful quotations will have to execute formal agreement in duplicate with the Revenue Officer, D.I.R:D-I, Burdwan and to deposit as Security Money Rs. 5000/- (Rupees Five Thousand) only by bank Draft in favour of the Revenue Officer, D.I.R:D-I, Burdwan before commencement of contract.
15. The contract will remain valid for one year.
16. The undersigned is not bound to accept the lowest quotation and reserves the right to reject any or all quotations without assigning any reason there of in case of any discrepancy the decision of the undersigned will be final and applicable on all the quotations.
17. The income Tax will be deducted from the bill as per Govt. rules.
18. The run from Garage to Office will be allowed as per Govt. rules.
19. Before plying the vehicle, name and mobile number of the Driver should be informed to the undersigned.


Assistant Canal Revenue Officer
Jougram Irrigation Revenue Sub-Division,
Jougram, Burdwan.

Memo No:-

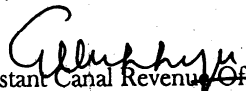
22/1(5)

Date:-

20.6.16

Copy forwarded for information and taking necessary action to:-

1. The District Magistrate, Burdwan.
2. The Superintending Engineer, Damodar Irigation Circle, Kanainatsal, Burdwan.
- ✓ 3. The DVC Study Cell, Jalasampad Bhaban, Kolkata for uploading at the Departmental website.
4. Revenue Officer, Damodar Irrigation Revenue Division No-I, Purtabhaban, Burdwan.
5. Notice Board.


Assistant Canal Revenue Officer
Jougram Irrigation Revenue Sub-Division,
Jougram, Burdwan.