



Government of West Bengal

Irrigation & Waterways Directorate

Teesta Barrage Project

Office of the Executive Engineer

Teesta Irrigation Division

Assam More, Jalpaiguri

Memo No-465

Dated-20/06/2016

Notice Inviting Quotation No.- WBIW/EE/TID/NIQ-02 of 2016-17.

Sealed Quotations are hereby invited by the Executive Engineer, Teesta Irrigation Division, Assam More, Jalpaiguri on behalf of the Governor of West Bengal from reliable and authorized dealers/distributors. Documents will be supplied free of cost.

Sl. No	Name of work	Specification of works	Quantity	Eligibility of suppliers
1.	Supplying, Installation, Testing & Commissioning two no's branded Desktop Computer along with its all accessories including two no's Printers, tables all complete as per direction of Engineer-in-charge.	<u>H.P Desk Top</u> Intel Core i5 CPU (4 th Generation or above), RAM 4 GB, DDR 3, HDD 1 TB, DVD Writer, LED HP Monitor 20"(3 Yrs. Warranty) Microsoft Windows-10 (64bit) Professional Microsoft office-7(Original) UPS-APC-600 (VA), (3 yrs Warranty). Quick Heal Internet Security(1User/3Yrs) EPSON M 200(Scan, Print, Copy) (3 yrs Warranty) Computer Table	2 Nos.	reliable and authorized dealers/distributors
2.	Supplying, Installation, Testing & Commissioning one no. branded Copier machine all complete as per direction of Engineer-in-charge.	Canon Photocopier machine IR-3300 (Memory-128MB, MaxPowerConsumption120VA C,60Hz,15A, Max Paper Size-A3, Copy/Print Speed-33ppm)	1 No.	

Sl. No	Name of work	Specification of works	Quantity	Eligibility of suppliers
3.	Supplying, Installation, Testing & Commissioning one no. branded Fax machine all complete as per direction of Engineer-in-charge.	PANASONIC KX FT981 SX FAX MACHINE	1 No.	reliable and authorized dealers/distributors

Quotation papers will be issued to the intending quotationers after verifying all necessary papers related to the above mentioned NIQ as per following time schedule.

1.	Last Date & Time for application.	05/07/2016	Up to 15:00 hrs.
2.	Date, Time and Venue for Scrutiny Committee (in the chamber of the undersigned)	08/07/2016	From 12:00hrs. & Upto 16:00hrs.
3.	Last Date & Time for issue of Quotation paper.	12/07/2016	Upto 16:00hrs.
4.	Date & Time for dropping Quotation paper at the office of the undersigned.	14/07/2016	Upto 15:00hrs.
5.	Date and time for opening Quotation paper at the office of the undersigned.	14/07/2016	After 15:30hrs.

GENERAL TERMS AND CONDITIONS

- (1) The intending quotationers will have to apply in their own letter head to the undersigned for permission to participate in the said quotation. The quotationers should produce (original) and enclosed with application (photo copies) of the valid current Income Tax, Professional Tax Clearance Certificate, PAN Card, VAT Clearance Certificate and credentials of supply of similar type of items.
- (2) Rate should be quoted as per Serial Number.
- (3) After obtaining quotation paper in complete set, the participants have to quote their rates both in figure & in words inclusive of all taxes & other incidental expenditure if any in that printed form attach to WBF 2908 in the space provided for the purpose.
- (4) No application for obtaining quotation form will be received & no quotation form will be issued after specified date & time. Quotation submitted after the specified date & time will not be accepted.
- (5) Departure of any terms & condition or inclusion of any additional conditions will cause the quotation as "Informal".
- (6) Each page of the documents supplied by the department related to the above mentioned NIQ is to be signed by the owner/ partner/ authorized representatives having legal authority to do so in favour of the individual/company failing which the quotation will be treated as "Informal".
- (7) Any kind of advance payment whatsoever will not be entertained and payment will be made through treasury as per availability of fund.
- (8) In case of any dispute arise the contract may be terminated by the undersigned with one week notice to the supplier.
- (9) Incomplete and illegible quotations will be invalidated over-writing & erasing in rates will also be invalidated the quotation. All correction should be initialled and dated by the quotations.
- (10) The acceptance of the quotation will rest with the Superintending Engineer, Teesta Barrage Circle, Siliguri, who does not bind himself to accept the lowest quotations and reserves the right to reject in part or the whole of the quotations received, without assigning any reason thereof.
- (11) After acceptance of quotations, the quotationers shall have to resume that work within three days from the date of issuing work order from the Executive Engineer, Teesta Irrigation Division, Assam More, Jalpaiguri. He must execute a formal agreement with the undersigned in WBF 2908 printed form within 07 (Seven) days from the date of receipt of acceptance letter.

- (12) The successful Quotationers will be required a sum to be deposited @ 2.00% of the total value of the quoted rate for each serial separately in the form of the original copies of the Demand Draft/Banker's Cheque /Deposit at Call Receipts (DCR) of the following Schedule Banks guaranteed by the Reserve Bank of India in favour of the Executive Engineer, Teesta Irrigation Division , Assam More, Jalpaiguri Payable at Jalpaiguri SBI, Jalpaiguri.
- (13) Demand Draft/Banker's Cheque /Deposit at Call Receipts (DCR) issued from any other than the schedule banks will liable to rejection of the quotation.

A) List of Scheduled Banks in India (Public Sector):- 1) State Bank of India 2) State Bank of Bikaner and Jaipur 3) State Bank of Hyderabad 4) State Bank of Indore 5) State Bank of Mysore 6) State Bank of Saurashtra 7) State Bank of Travancore 8) Andhra Bank 9) Allahabad Bank 10) Bank of Baroda 11) Bank of India 12) Bank of Maharashtra 13) Canara Bank 14) Central Bank of India 15) Corporation Bank 16) Dena Bank 17) Indian Overseas Bank 18) Indian Bank 19) Oriental Bank of Commerce 20) Punjab National Bank 21) Punjab and Sind Bank 22) Syndicate Bank 23) Union Bank of India 24) United Bank of India 25) UCO Bank 26) Vijaya Bank.

B) List of Scheduled Banks in India (Private Sector):- 1) ING Vysya Bank Ltd 2) Axis Bank Ltd 3) Indusind Bank Ltd 4) ICICI Bank Ltd 5) South Indian Bank 6) HDFC Bank Ltd 7) Centurion Bank Ltd 8) Bank of Punjab Ltd 9) IDBI Bank Ltd.

- (14) Goods will be delivered free at consignee's end, including freight, forwarding and under standard transit insurance clause, that the purchaser will not pay separately for the insurance charges and it will be the supplier's responsibility for the safe arrival of goods in full and good condition.
- (15) Machines shall conform to Guarantee/Warranty period of at least 12(twelve) months from the date of Commissioning.
- (16) Warranty covers free service and free spare parts excluding the consumables.
- (17) Work Order will be issued after execution of the agreement.


(T.K.Panda)
Executive Engineer
Teesta Irrigation Division
Assam More, Jalpaiguri

Memo No.465/26

Date:20/06/2016

Copy forwarded for favour of information and wide circulation through the Office Notice Board of:-

- 1) Chief Engineer, Teesta Barrage Project, Teesta Barrage Circle, 2nd Mile, Siliguri.
- 2) Superintending Engineer, Teesta Barrage Circle, 2nd Mile, Siliguri
- 3) Superintending Engineer, Mahananda Barrage Circle, Tinbatti, Siliguri.
- 4) Superintending Engineer, Teesta Canal Circle, Karnajora, Raiganj, S.Dinajpur.
- 5) Superintending Engineer, Resources Circle, Jalasampad Bhawan, Kolkata-91.
- 6) District Magistrate, Jalpaiguri.
- 7) Executive Engineer, Teesta Canal Division No.III, Karnajora, Raiganj.
- 8) Executive Engineer, Mahananda Barrage Division, Tinbattimore, Siliguri-5.
- 9) Executive Engineer, Mahananda Link Canal Division, 2nd Mile, Siliguri
- 10) Executive Engineer, Mahananda Canal Division, Tinbattimore, Siliguri-5.
- 11) Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri.
- 12) Executive Engineer, Teesta Left Bank Division, Oodlabari, Jalpaiguri.
- 13) Executive Engineer, Teesta Resources Division No.1, Tinbattimore, Siliguri-5.
- 14) Additional Executive Officer, Jalpaiguri ZillaParasad, Jalpaiguri.
- 15) Block Development Officer, Sadar Block, Jalpaiguri.
- 16) Post Master, Jalpaiguri Head Post Office.
- 17) District Information & Cultural Affairs Officer, Jalpaiguri.
- 18) Divisional Accountant of Teesta Irrigation Division.
- 19) Station Master, Jalpaiguri Town Station (N.F Railway),Jalpaiguri.
- 20-22) Sub-Divisional Officer, Teesta Irrigation Sub-Division No.I/II/III.
- 23) Head Estimator, Teesta Barrage Circle.
- 24) Divisional Estimator of Teesta Irrigation Division.
- 25) Accounts section /Teesta Irrigation Division.
- 26) Office Notice Board.



(T.K.Panda)

**Executive Engineer
Teesta Irrigation Division
Assam More, Jalpaiguri**