



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DEPARTMENT
(TEESTA BARRAGE PROJECT)
OFFICE OF THE EXECUTIVE ENGINEER
TEESTA DESIGN & PLANNING DIVISION
TEESTA ADMINISTRATIVE BUILDING
TINBATTI MORE, SILIGURI-734005
NOTICE INVITING QUOTATION

N.I.Q. NO.01 / 2016-17 of E.E. / T.D.P&D.

Dated :- 20.06.2016

Notice Inviting Quotation NO.01/2016-17 of Executive Engineer , Teesta Design & Planning Division.

Sealed quotation in proforma for “ Hiring and running of 1 (one)No. inspection Vehicle (Motor Cab), diesel driven , non A.C. for 12 (twelve) months for the year 2016-17 for the use in the office of the Executive Engineer, Teesta Design & Planning Division, Teesta Administrative Building, Tinbattimore, Siliguri ”are here by invited by the undersigned on fulfillment of terms and conditions attached .

Any correction in the quotation should be initiated with date . Conditional quotation or quotations which do not fulfill any of the conditions of this quotation notice are liable to rejection without assigning any reason .Each quotation must contain a quotation notice and the terms and conditions which will be supplied free of cost from the office of the undersigned upto 4.00 pm on 01.07.16 . The acceptance of the quotation will rest with the Superintending Engineer, Teesta Design Circle who does not bind himself to accept the lowest quotation and who reserves the right to reject any or all the quotations received without assigning any reason .

The owner of the vehicle is only eligible for taking part in quotation . Canvassing in connection with quotation is strictly prohibited .

Price escalation clause will not be admissible . The quotationers shall have to enclose with their application the attested Xerox copies of relevant papers i.e. Registration and Blue book with Certificate of fitness and contract carriage permit of the vehicle along with pollution , Insurance certificate upto date , Professional Tax and Pan card ,Road Tax and details of drivers particulars .

The quotation paper will be issued to the successful applicant free of cost from the office of the undersigned as per time schedule given bellow .

- i) Last date and time of application 30.06.2016 upto 4.00 pm .
- ii) Last date and time of issue of quotation paper 01.07.16 upto 4.00 pm .
- iii) Last date and time of dropping of quotation paper 04.07.16 upto 3.00 pm.
- iv) Date and time of opening of quotation paper 04.07.16 upto 3.30 pm.
In presence of participating quotationers or their authorized representative .

Sd/-

Executive Engineer
Teesta Design & Planning Division
Tinbatti , Siliguri

Memo No.- 220 /1(2)

Date:- 20.06.16

Copy forwarded for kind information to :-

- 1)The Chief Engineer , Teesta Barrage Project , 2nd Mile ,Sevok Road , Siliguri .
- 2)The Superintending Engineer, Teesta Design Circle, Tinbatti more ,Siliguri.

Sd/-

Executive Engineer
Teesta Design & Planning Division
Tinbatti , Siliguri

Memo No.- 220/1(19)

Date:- 20.06.2016

Copy forwarded for kind information to :-

1-4) The Superintending Engineer,Teesta Barrage Circle / Mahananda Barrage Circle,/North Bengal Mech. & Elect. Circle , / Teesta Resource Circle , Siliguri.

5-18) The Executive Engineer , Teesta Design Division No.-I/II/III ,
/Teesta Monitoring & Evaluation Divn /Teesta Quality Control Divn ./Teesta Mech . Divn ./Teesta Resource Divn .-I/II/ Teesta Barrage Elect. Divn ./Mahananda Canal Divn ./ Mahananda Linc Canal Divn ./Teesta Irrigation Divn./ Mahananda Barrage Divn / Siliguri .

19) Notice Board .

Sd/-

Executive Engineer
Teesta Design & Planning Division
Tinbatti , Siliguri

Memo No.- 220/1(3)

Date:- 20.06.2016

Copy forwarded for kind information to :-

- 1)The Divisional Accounts Officer of this Division .
- 2)The Sub-Divisional Officer , Teesta Advance Planning Sub-Division, Tinbatti, Siliguri.
- 3)The Estimate section .

Sd/-

Executive Engineer
Teesta Design & Planning Division
Tinbatti , Siliguri

TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR HIRING OF MOTOR CAB (DIESEL DRIVEN) FOR OFFICE OF THE EXECUTIVE ENGINEER TEESTA DESIGN & PLANNING DIVISION, TEESTA ADMINISTRATIVE BUILDING (1ST FLOOR) TINBATTI MORE , SILIGURI -734005 .

1. The vehicle will be hired on daily basis for working days and for holidays as and when required and will remain under the disposal of the undersigned for 24 hours in a day . No fire charge will be entertained on hour basis .
2. The rates of hire charges per day shall be stated both in words and in figure . The rates should be inclusive of all charges for repair ,servicing charges, supply of spare parts for repairing , hire charges of garage , pay and kinds of allowances to the driver and cleaner (if there be a cleaner for the vehicle), all taxes etc. except Diesel and Mobile oil . Cost of other lubricant oil viz. , gear oil , brake oil , grease etc. shall have to be borne by the owner of the vehicle and towards this there will be no reimbursement from the department .
3. The vehicle will be used for inspection of departmental works or in official tours as and when required by the departmental officers and staff . The tour may include journeys to other districts as well as tour adjoin states . At least one or more journey to Darjeeling hill may be required to perform in each month . The vehicle will ply on both pucca and kutcha road .
4. The Motor Cab along with the driver will be the disposal of the undersign till the period of agreement . The period of agreement may increase or decrease as necessary . The Motor Cab will have to be replaced by another vehicle without any extra cost if the vehicle becomes unusable due to breakdown or due to any other causes . The vehicle must be kept in tip-top condition . The condition in every respect , particularly regarding outer show of the vehicle , good seating arrangement format , foot mat , inner light , fog light , door lining , lifting of window glasses , locking arrangement , condition of tires etc . The speedometer , kilometer reading meter and fuel meter should always be in good working condition and the running capacity per day should not be less than 500 (five hundred) K.M. for Motor Cab.
5. Any complaint regarding defects in the engine or any other defects of the vehicle must be promptly attended to and the defects should be repaired forthwith by the quotationer , failing which the undersign will make necessary repair of the vehicle and will recover the cost of such repair works from the hire charges bill of the quotationer .
6. If the quotationer intend to replace his vehicle by another one due to break down or any other reason during the period of agreement , the alternative vehicle should be got approved by the undersign prior to replacement of the same .
7. The hire charges will be paid only for the days of use of the vehicle on duty . No hire charge will be paid for any idle period due to break down of the vehicle and absence of driver etc.
8. The vehicle will have to make long tour including kacha roads & hilly roads and the driver must be prepared to halt frequently outside the headquarter . The driver must follow instruction of the officer using the vehicle .
9. The driver must be well conversant with the mechanism of Automobiles so that instant repairing works on road may immediately be taken up by him as and when required and he must possess a valid L.M.V. (Trade) Driving Licence .
10. The responsibility of maintaining the log book always in upto date condition as per instruction and perform will rest with the driver and no hire charge bill will be entertain for incomplete log book in any respect .
11. If the vehicle remains out order for any particular period , the same is to be replaced by another vehicle . If replacement is not made , no hire charges bill will be paid for the idle period . If the vehicle is in running condition but remain idle due to non availability of driver , no hire charge bill will also be paid .
12. The vehicle should be made available within 7 (seven) days of the acceptance of the quotation and the owner shall have undergo agreement accepting terms and conditions for hire of the vehicle in W.B. F . No.-2911(ii) , failing which quotation may be treated as cancelled . However the vehicle will be supplied only after issue of work order by the undersigned .

13. The vehicle will be at the disposal of the undersigned along with the driver having necessary licenses and knowledge of road of North Bengal during the period of agreement or any duration on beyond the said period at the terms and conditions stated herein and in the schedule attached .
14. The successful quotationer will have to arrange for garage for his vehicle after duty period at his own cost and risk within 1 (one) K.M. distance from the office of the undersigned .
15. The contract may be cancelled by a notice of one month advance from either party .
16. The quotationer must pay minimum wages to the driver engaged by him as per relevant Act in force of the Government , if he himself is not Driver .
17. The agreement and terms and conditions will be valid from the actual date of work order upon signing contract agreement for twelve (12) months .
18. The hiring authority reserves the right to employ the vehicle for a part of month if so required in the interest of Government and in such case the owner will have to accept part payment for number of days employed during the month .
19. The Mobile / Cell nos. of the driver/ owner should be made available and accessible round the clock to the concerned officers .
20. Rs. 10/ (Rupees Ten) only per empty tin will be deducted from agency's bill of hired vehicle as a token value of used container of sealed mobile oil supplied .
21. The Diesel and Mobile oil will have to be supplied by the owner of the vehicle . The cost of such Diesel and Mobile oil will be reimbursed to the owner as per actual consumption recorded in Log Book . The rate of such Diesel and Mobile oil as supplied will be as per market rates . Such reimbursement and hire charge of vehicle will be paid to the owner at the end of each month on availability of fund . Some times payments may be delayed and for such delay no extra claim will be entertained . To obtain such reimbursement the owner shall have to submit fuel bill supported by documentary evidence of purchase of Diesel and Mobile oil such as cash memo . For the supply of Diesel and Mobile oil no extra claim in any shape will be entertain .
22. The minimum run of the vehicle per litre of Diesel should be 12 km. and with 01 (one) litre Mobile oil per 500km.
23. The department will not be liable to pay compensation if there be any legal complicity due to any accident occurred .

Sd/-
Executive Engineer
Teesta Design & Planning Division
Tinbatti , Siliguri

SL NO.	NAME OF WORK
01.	“ Hiring and running of 1 (one)No. inspection Vehicle (Motor Cab), diesel driven , non A.C. for 12 (twelve) months for the year 2016-17 for the use in the office of the Executive Engineer, Teesta Design & Planning Division, Teesta Administrative Building, Tinbattimore, Siliguri.”

SCHEDULE TO BE FILLED UP BY THE QUOTATIONER

• **Particulars of Vehicle**

1. i) Name of the Owner :
- ii) Full Address :
- iii) Phone No. :
2. i) Driver's Full name :
- ii) Driver's full address :
- iii) Driving License No. :
- iv) Driver's Contact No. :
3. Registration no. of the Vehicle & date of Registration. :
4. Model with Year :
5. Engine No. :
6. Chasis No. :

B. Rate

5. Monthly hire charge :
7. i) Minimum consumption of Mobil Oil _____KM per Liter.
- ii) Minimum consumption of Fuel _____KM per Liter. (Diesel)

Signature of the Quotationers

Executive Engineer
Teesta Design & Planning Division .
Tinbatti/Siliguri